Catawba River Plantation Homeowners Association

Request for Architectural Approval

**FOR THIS APPLICATION TO BE CONSIDERED, YOU MUST INCLUDE THE $25.00 APPLICATION PROCESSING FEE WITH ALL REQUIRED DOCUMENTS.**

PART ONE:

Name of Homeowner:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: (H)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(W)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Submitted:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PART TWO:

**NOTE: Each requested change requires a separate Application**

Addition: \_\_\_\_\_\_ Deck/Patio \_\_\_\_\_ Landscaping \_\_\_\_\_

Porch: \_\_\_\_\_\_ Exterior Paint \_\_\_\_\_ Other \_\_\_\_\_

Shed: \_\_\_\_\_\_ Fence \_\_\_\_\_

Other change (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PART THREE:

Specific Description of Improvement, Modification or Change

**NOTE: All information requested is required for application to be considered complete.**

Location on property-specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Size/dimensions of modification:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Color:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Materials:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Estimated Dates: Starting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completion:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Starting date must be at least thirty (30) days after submitting application)

Contractor:

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PART FOUR: Required Attachments

**NOTE: Documents below must be attached for application to be considered complete. Incomplete applications will be returned and will not be considered until all required information is provided.**

* The actual copy of the recorded property survey with detailed measurements of the location of proposed changes or additions clearly shown
* Photos of samples of structure requested (hand drawings NOT acceptable)
* Detailed plans or drawings including three views (front, top, side); must show architectural detail
* Landscaping details (types of plants, quantities, additions, removals)
* Impervious Approval\*

Additional:

* The Architectural Control Committee reserves the right to request more information to clarify this application
* Installation prior to proper approval is not in accordance with the Catawba River Plantation Covenants, Conditions, and Restrictions
* Approval by the ARC does not in any way guarantee approvals by the city, County, or any other such agencies and shall all such approvals or permits are the responsibility of the applicant.
* \*Your community is within a watershed zone, and there are additional restrictions that apply to may improvements.
* The ARC has thirty (30) days from receipt to respond to your request. This process does not begin until all required documents and application fee are received by the ARC.

Mail the application fee and all documents to:

 **Catawba River Plantation HOA**

 **4009 Corning Place Dr.**

 **Suite E2-221**

 **Charlotte, NC 28216**

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